

No: SCOPE/DELL Propo./2014/  
Date: 19.03.2014

To  
The Principal

.....  
.....  
.....

Respected Sir/Ma'am,

There are three documents attached with this letter to be returned by you to SCOPE.

- 1) **Proposal** (attached)-You must be aware about the DEL lab (Digital Education and Learning Lab) project of Govt. of Gujarat in the colleges under the aegis of Commissionerate of Higher Education. This project is currently implemented by SCOPE. It aims at creating digital education infrastructure in government and grant-in-aid colleges across the state. Your college is selected for getting this state-of-the-art digital infrastructure in its next phase of establishment. DELL guidelines are attached for your reference only on how to use lab.

DEL lab proposed for the next phase contains the following

- Furniture
  - 24 Computers
  - 1+1 Server
  - One 40" LCD Monitor
  - Dedicated manpower
  - Electrical & Network cabling
  - Networking equipments (8 port + 24 port switches)
  - 26 UPS
  - 1 Multi Functional Printer
  - 26 Web Camera
  - Open Source Softwares
- 2) **Purchase Order**- SCOPE has finalized G.S.F.D.C. to implement furniture setup in DEL Labs. Your college is one of selected college for DELL setup. Kindly send the attached P.O. on college letterhead with your signature & stamp and return the same to SCOPE. ( P.O. format attached)

- 3) **Bank account details-** For transfer of furniture grant for DEL Lab setup, SCOPE will be sending an amount in your bank account. You need to issue a cheque of your college of same amount to SCOPE within 24 hours once you receive the grant. Cheque to be issued in favour of “ Gujarat State Forest Development Corporation Ltd.” payable at Vadodara.(Account detail format attached)

We would request you to send duly filled forms (1.Proposal cum agreement form, 2. P.O. format, 3.Bank account details) before 25<sup>th</sup> March, 2014

Yours Sincerely,

(Sandeep Sharma)  
Joint C.E.O.