

SCOPE



**Centre Registration Form for Only Assessment scheme/
DELL lab candidate assessment**

Date:

Name of Institution/University/Department : _____

Affiliation: _____

Address:

Line 1: _____

Line 2: _____

District: _____

Pin code: _____

Name of Principal/HoD: _____

Contact No: _____

Email: _____

Name of centre coordinator: _____

Contact No: _____

Email: _____

Whether the institutions is an existing SCOPE centre: Yes/ NO

Whether the institution is an existing Digital English Language Lab center:

We hereby request you to register our institution/department as a centre to offer the SCOPE examinations to the students of our institution.

Signature & Seal of institution/department :

Principal/HoD

Coordinator

INSTRUCTIONS:

- Please give the complete postal address as the forms and the certificates will be couriered to the given address only.
- No sections of the form should be left incomplete.
- The form can be filled in electronically and email to scope.exams_2@conceptsedu.com with a copy marked to ceo.scope@gmail.com.
- The hard copy on the letter head of the college along with the sign and seal should be couriered to the following address:
 - Concepts Eduserv Pvt. Ltd.
 - 409-412, ADVAIT,
 - Nr. Sandesh Press, Vastrapur
 - Ahmedabad – 380054
 - Phone – 079 40030058
- After the form is received back a centre registration code will be issued to the college.
- The centre should then make a requisition for candidate registration forms for the coming examination session. (this request can be sent along with the registration form)
- This requisition along with the specific number of forms required should be send along with center registration form.
- Forms will be couriered to the centre, the duly filled forms should reach the Concepts Ltd. office along with a Demand Draft in favour of ‘C.E.O. SCOPE’ payable at Ahmedabad. (For A level, per candidate fee Rs. 350/-; and for B level, per candidate fee Rs. 600/- , to be paid to SCOPE)
- SCOPE office, Faculty Block, Prajna Puram (KCG Campus), Opp. PRL, Navrangpura, Ahmedabad – 380015,
Ph: 079-26300593
- Website : www.scopegujarat.org